1. Go to krogercommunityrewards.com and be sure to have your Kroger Plus card handy.

2. If you are a new online customer, click CREATE AN ACCOUNT to generate a Kroger Rewards Account. You will need to enter your zip code, favorite store, email address, and a password. (If you are already a Kroger Rewards member, sign in to your account and skip to Step 5.)

3. You will then get a message to check your email inbox that will prompt you to click on the link within the body of the email to verify your account.

4. Click on 'My Account' and use your email address and password to proceed to the next step.

5. Click on 'Edit Kroger Community Rewards' information and input your Kroger Plus card number and update or confirm your contact information.

6. When prompted, search for Henrico CASA and click 'Confirm.'

7. Now when you shop at Kroger - swipe your Kroger Plus card for every purchase and Henrico CASA will receive a donation.