



## Executive Director's Report January 2025

<i>Data as of November 30, 2024</i>	YTD 2024/2025	YTD 2023/2024
<b>Volunteer Stats</b>		
Number of Volunteers	95	100
New Volunteers	11	10
Resigned Volunteers	5	3
Volunteer Attrition	5%	3%
<b>Cases</b>		
Number of Cases/Children	240	227
Waiting Children	0	0
Cases Closed	74	84
Cases Opened	75	62
Volunteer Hours	3,836	4,175
Volunteer Contacts	7,801	7,356
Value to Commonwealth	\$260,397*	\$132,765**

<b>Supervisors</b>	<b>Advocate (Max) Active</b>	<b>Total Cases</b>	<b>Assignments</b>			
			<b>1 Case</b>	<b>2 Cases</b>	<b>3 Cases</b>	<b>4 Cases</b>
Jeannine (FT Executive Director)	(0) 1	1	1	0	0	0
Trish (FT Program Manager)	(10) 14	19	9	5	0	0
Lorrie (FT Advocate/Training Coordinator)	(25) 19	26	14	3	2	0
Stacy (FT Advocate Coordinator)	(25) 21	31	13	5	2	1
Sydney (FT Advocate Coordinator)	(25) 14	17	11	3	0	0

\* Volunteer Dollar Value 2024 = \$33.38

\*\* Volunteer Dollar Value 2023 = \$31.80



### **Past Activities (December 1 thru December 31, 2024)**

- December 3, 2024: CASA program staff held a case assignment meeting.
- December 3, 2024: CASA staff attended a presentation on “School Shooters and Adverse Childhood Experiences”.
- December 4, 2024: Jeannine met with ‘A Safe Place’ organization on their Visitation Center Program.
- December 5, 2024: Jeannine gave a presentation to South State Bank on CASA.
- December 6, 2024: Mustaches for Kids concluded with the ‘Stache Bash’.
- December 9, 2024: Jeannine attended a State Leadership Team Ad hoc meeting.
- December 9, 2024: Jeannine and Kristin attended a Home for Good Kick Off meeting.
- December 10, 2024: CASA staff meeting was held.
- December 10, 2024: Jeannine attended a National CASA Training group meeting.
- December 13, 2024: A Visitation Center Ad Hoc meeting was held.
- December 17, 2024: Jeannine met with Gift of Adoption Foundation Virginia.
- December 17, 2024: CASA program staff held a case assignment meeting.
- December 18, 2024: Jeannine attended a Springboard Prize grant webinar.
- December 18, 2024: CASA staff attended the Kiwanis Holiday Party.
- December 19, 2024: Jeannine was interviewed for the RVA Small Business Network.

### **Current Activities (January 1 thru January 31, 2025)**

- January 7, 2025: CASA program staff held a case assignment meeting.
- January 8, 2025: A Vigilant Voices® podcast was recorded.
- January 8, 2025: A follow-up training session was held for newly sworn-in volunteers.
- January 9, 2025: Jeannine was interviewed in a “Partner Spotlight by RVA Small Business Network.
- January 10, 2025: An ad hoc Visitation Center meeting was held.
- January 10, 2025: Jeannine attended a State Leadership Team Legislative meeting.
- January 10, 2025: Jeannine attended a session titled “Why Nonprofits are Great for ERC”.
- January 13, 2025: Jeannine attended a DCJS Network Support meeting.
- January 14, 2025: CASA staff meeting was held.
- January 14, 2025: CASA program staff held a case assignment meeting.
- January 14, 2025: Jeannine met with Oklahoma CASSA regarding CASA’s Case Study Curriculum.
- January 14, 2025: Jeannine attended a CASA Case Studies Team meeting.
- January 15, 2025: CASA Governance Committee meeting will be held.
- January 16, 2025: Jeannine will attend a State Leadership Team meeting.
- January 16, 2025: M4K Final Check Presentation will be held.
- January 16, 2025: Mandatory Training Make-Up Session will be held for Volunteers.
- January 21, 2025: CASA program staff will hold a case assignment meeting.
- January 21, 2025: Jeannine will attend a CASA Director’s meeting.
- January 22, 2025: CASA Finance Committee meeting will be held.
- January 24, 2025: CJA Advisory Committee meeting will be held.
- January 25, 2025: Pre-service training will begin for a new volunteer-trainee group.
- January 28, 2025: CASA staff meeting will be held.
- January 28, 2025: Jeannine will attend a CASA National Training Group meeting.
- January 31, 2025: Fund Development meeting for HFG will be held.

# Henrico CASA Management Report

FY 2024-2025

As of January 14, 2025



# Henrico CASA

## P and L Fiscal YTD Comparison

July 1, 2024 - January 14, 2025

	TOTAL		
	JUL 1, 2024 - JAN 14, 2025	JUL 1, 2023 - JAN 14, 2024 (PY)	% CHANGE
<b>Revenue</b>			
Church and Civic groups	505.50	4,766.25	-89.39 %
Contributions	93,700.59	74,365.08	26.00 %
Corporate	11,302.72	8,650.06	30.67 %
External Events	485.00	13,242.00	-96.34 %
Foundation Grants	214,661.50	155,963.46	37.64 %
Government Grants	64,954.75	60,982.00	6.51 %
In-Kind Donations	21,763.98	21,763.98	0.00 %
Internal Events	60,500.00	5,500.00	1,000.00 %
Misc. Donations	1.38		
Reimbursements	181.43		
Workplace Giving Campaigns	415.79	495.00	-16.00 %
<b>Total Revenue</b>	<b>\$468,472.64</b>	<b>\$345,727.83</b>	<b>35.50 %</b>
<b>GROSS PROFIT</b>	<b>\$468,472.64</b>	<b>\$345,727.83</b>	<b>35.50 %</b>
<b>Expenditures</b>			
Administrative Fees	1,062.34	1,121.63	-5.29 %
Community Awareness	1,466.59	946.47	54.95 %
Equipment Expenses	2,146.95	1,540.66	39.35 %
In-Kind Expenses	21,763.98	21,763.98	0.00 %
Marketing and Fundraising Expense	5,170.76	7,093.69	-27.11 %
Payroll Expenses	260,546.83	272,751.52	-4.47 %
Postage & Shipping	191.30	349.31	-45.23 %
Printing	2,839.38	3,039.33	-6.58 %
Program Expense	5,332.18	10,663.93	-50.00 %
Strategic Planning/Board Development	316.23	9,582.50	-96.70 %
Supplies	1,585.13	1,726.79	-8.20 %
Training	2,148.14	2,947.14	-27.11 %
Volunteer Recognition	2,682.43	744.92	260.10 %
Volunteer Recruitment	4,563.84	22.79	19,925.63 %
<b>Total Expenditures</b>	<b>\$311,816.08</b>	<b>\$334,294.66</b>	<b>-6.72 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$156,656.56</b>	<b>\$11,433.17</b>	<b>1,270.19 %</b>
<b>Other Revenue</b>			
Advisor Fees	-3,231.04	-3,694.99	12.56 %
Dividends	26,061.99	18,816.22	38.51 %
Foreign Taxes	-145.55	-116.82	-24.59 %
Interest income	418.57	4,954.52	-91.55 %
Realized Capital Gains/Losses		2,903.85	-100.00 %
Unrealized Gains/Losses	36,946.76	44,628.57	-17.21 %
<b>Total Other Revenue</b>	<b>\$60,050.73</b>	<b>\$67,491.35</b>	<b>-11.02 %</b>
<b>NET OTHER REVENUE</b>	<b>\$60,050.73</b>	<b>\$67,491.35</b>	<b>-11.02 %</b>
<b>NET REVENUE</b>	<b>\$216,707.29</b>	<b>\$78,924.52</b>	<b>174.58 %</b>

# Henrico CASA

## PROFIT AND LOSS PYC

July 2024 - June 2025

	TOTAL		
	JUL 2024 - JUN 2025	JUL 2023 - JUN 2024 (PY)	% CHANGE
<b>Revenue</b>			
Church and Civic groups	505.50	36,322.43	-98.61 %
Contributions	93,700.59	116,839.57	-19.80 %
Corporate	11,302.72	16,514.71	-31.56 %
External Events	485.00	88,685.39	-99.45 %
Foundation Grants	214,661.50	155,967.46	37.63 %
Government Grants	64,954.75	238,440.00	-72.76 %
In-Kind Donations	21,763.98	155,377.96	-85.99 %
Internal Events	60,500.00	149,917.46	-59.64 %
Misc. Donations	1.38	3.25	-57.54 %
Reimbursements	181.43	0.00	
Workplace Giving Campaigns	415.79	910.76	-54.35 %
<b>Total Revenue</b>	<b>\$468,472.64</b>	<b>\$958,978.99</b>	<b>-51.15 %</b>
<b>GROSS PROFIT</b>	<b>\$468,472.64</b>	<b>\$958,978.99</b>	<b>-51.15 %</b>
<b>Expenditures</b>			
Administrative Fees	1,062.34	10,366.24	-89.75 %
Community Awareness	1,466.59	2,197.06	-33.25 %
Depreciation Expense		5,101.49	-100.00 %
Equipment Expenses	2,146.95	2,714.52	-20.91 %
In-Kind Expenses	21,763.98	155,377.96	-85.99 %
Marketing and Fundraising Expense	5,170.76	17,688.39	-70.77 %
Payroll Expenses	317,638.61	569,445.07	-44.22 %
Postage & Shipping	191.30	1,382.01	-86.16 %
Printing	2,839.38	4,168.01	-31.88 %
Program Expense	5,332.18	16,030.84	-66.74 %
Strategic Planning/Board Development	316.23	14,008.00	-97.74 %
Supplies	1,585.13	2,232.05	-28.98 %
Training	2,148.14	3,822.66	-43.81 %
Volunteer Recognition	2,682.43	1,324.94	102.46 %
Volunteer Recruitment	4,563.84	10,029.00	-54.49 %
<b>Total Expenditures</b>	<b>\$368,907.86</b>	<b>\$815,888.24</b>	<b>-54.78 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$99,564.78</b>	<b>\$143,090.75</b>	<b>-30.42 %</b>
<b>Other Revenue</b>			
Advisor Fees	-3,231.04	-5,202.51	37.89 %
Dividends	26,061.99	33,858.09	-23.03 %
Foreign Taxes	-145.55	-266.79	45.44 %
Interest income	418.57	10,412.72	-95.98 %
Realized Capital Gains/Losses		-4,867.47	100.00 %
Unrealized Gains/Losses	36,946.76	68,059.53	-45.71 %
<b>Total Other Revenue</b>	<b>\$60,050.73</b>	<b>\$101,993.57</b>	<b>-41.12 %</b>
<b>NET OTHER REVENUE</b>	<b>\$60,050.73</b>	<b>\$101,993.57</b>	<b>-41.12 %</b>
<b>NET REVENUE</b>	<b>\$159,615.51</b>	<b>\$245,084.32</b>	<b>-34.87 %</b>

**Henrico CASA**  
**BALANCE SHEET PYC**  
As of June 30, 2025

	TOTAL		
	AS OF JUN 30, 2025	AS OF JUN 30, 2024 (PY)	% CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
AO Schwab Reserve Account	240,999.40	284,367.75	-15.25 %
AO Schwab Securities	1,310,781.95	1,257,368.94	4.25 %
Operating Acct - Wells Fargo	213,897.66	68,979.13	210.09 %
<b>Total Bank Accounts</b>	<b>\$1,765,679.01</b>	<b>\$1,610,715.82</b>	<b>9.62 %</b>
Other Current Assets			
Grants/Funds Receivable	0.00	34,503.00	-100.00 %
Prepaid Expenses	5,128.01	5,628.01	-8.88 %
<b>Total Other Current Assets</b>	<b>\$5,128.01</b>	<b>\$40,131.01</b>	<b>-87.22 %</b>
<b>Total Current Assets</b>	<b>\$1,770,807.02</b>	<b>\$1,650,846.83</b>	<b>7.27 %</b>
Fixed Assets			
Accumulated Depreciation	-10,243.60	-10,243.60	0.00 %
Computer Equipment	15,663.54	15,663.54	0.00 %
Office Equipment & Furniture	4,773.99	4,773.99	0.00 %
<b>Total Fixed Assets</b>	<b>\$10,193.93</b>	<b>\$10,193.93</b>	<b>0.00 %</b>
<b>TOTAL ASSETS</b>	<b>\$1,781,000.95</b>	<b>\$1,661,040.76</b>	<b>7.22 %</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	0.00	5,000.00	-100.00 %
<b>Total Accounts Payable</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>-100.00 %</b>
Other Current Liabilities			
Deferred Revenue	0.00	23,750.00	-100.00 %
Payroll Liabilities	7,157.07	18,062.39	-60.38 %
<b>Total Other Current Liabilities</b>	<b>\$7,157.07</b>	<b>\$41,812.39</b>	<b>-82.88 %</b>
<b>Total Current Liabilities</b>	<b>\$7,157.07</b>	<b>\$46,812.39</b>	<b>-84.71 %</b>
<b>Total Liabilities</b>	<b>\$7,157.07</b>	<b>\$46,812.39</b>	<b>-84.71 %</b>
Equity			
Unrestricted Net Assets	1,614,228.37	1,369,144.05	17.90 %
Net Revenue	159,615.51	245,084.32	-34.87 %
<b>Total Equity</b>	<b>\$1,773,843.88</b>	<b>\$1,614,228.37</b>	<b>9.89 %</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,781,000.95</b>	<b>\$1,661,040.76</b>	<b>7.22 %</b>

# Henrico CASA

## Budget vs. Actuals Current FY

July 2024 - June 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Revenue</b>			
Church and Civic groups	505.50	30,000.00	1.69 %
Contributions	93,700.59	105,000.00	89.24 %
Corporate	11,302.72	10,000.00	113.03 %
External Events	485.00	65,000.00	0.75 %
Foundation Grants	214,661.50	120,000.00	178.88 %
Government Grants	64,954.75	253,337.00	25.64 %
In-Kind Donations	21,763.98	45,000.00	48.36 %
Internal Events	60,500.00	100,000.00	60.50 %
Misc. Donations	1.38		
Reimbursements	181.43		
Workplace Giving Campaigns	415.79	300.00	138.60 %
<b>Total Revenue</b>	<b>\$468,472.64</b>	<b>\$728,637.00</b>	<b>64.29 %</b>
<b>GROSS PROFIT</b>	<b>\$468,472.64</b>	<b>\$728,637.00</b>	<b>64.29 %</b>
<b>Expenditures</b>			
Administrative Fees	1,062.34	6,500.00	16.34 %
Community Awareness	1,466.59	4,000.00	36.66 %
Equipment Expenses	2,146.95	3,000.00	71.57 %
In-Kind Expenses	21,763.98	45,000.00	48.36 %
Marketing and Fundraising Expense	5,170.76	12,500.00	41.37 %
Payroll Expenses	317,638.61	645,494.00	49.21 %
Postage & Shipping	191.30	750.00	25.51 %
Printing	2,839.38	5,500.00	51.63 %
Program Expense	5,332.18	17,500.00	30.47 %
Strategic Planning/Board Development	316.23	10,000.00	3.16 %
Supplies	1,585.13	2,500.00	63.41 %
Training	2,148.14	6,500.00	33.05 %
Volunteer Recognition	2,682.43	4,000.00	67.06 %
Volunteer Recruitment	4,563.84	4,500.00	101.42 %
<b>Total Expenditures</b>	<b>\$368,907.86</b>	<b>\$767,744.00</b>	<b>48.05 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$99,564.78</b>	<b>\$ -39,107.00</b>	<b>-254.60 %</b>
<b>Other Revenue</b>			
Advisor Fees	-3,231.04	-3,500.04	92.31 %
Budget Investment Income		24,999.96	
Dividends	26,061.99		
Foreign Taxes	-145.55		
Interest income	418.57		
Unrealized Gains/Losses	36,946.76	44,000.00	83.97 %
<b>Total Other Revenue</b>	<b>\$60,050.73</b>	<b>\$65,499.92</b>	<b>91.68 %</b>
<b>NET OTHER REVENUE</b>	<b>\$60,050.73</b>	<b>\$65,499.92</b>	<b>91.68 %</b>
<b>NET REVENUE</b>	<b>\$159,615.51</b>	<b>\$26,392.92</b>	<b>604.77 %</b>